Meeting began at: 2:04pm

Motion to start: Monica
Second: Jen Sheehy

**President: Ebony Marsala**

- No updates as current president

**Past President: Monica Blondin**

- No updates as Past President

**President Elect: Amy Staffier**

- Amy got MASFAA awards processed and can assist with slides for the award presentation

**Committee Reports**

**FAFSA Day: Amy Staffier**

- Had 1st of follow up monthly sessions where one on one support in break out rooms was offered.
- Sunday there were 204 in attendance.
- Families were sent a follow up email including a copy of the presentation, instructions and additional FAFSA information
- Met with 25 families
- Next meetings are in January and February
- Ebony: promoted FAFSA Day at State Board and 568 meetings and recruitment
Financial Wellness Committee: Dan Rossi

- Dan discussed plans and ideas for a podcast in the upcoming months

PD&T: Lauren Sullivan

- Just the Facts
- Tax Workshop - 1st session began hosted by Robert Weinerman

Access, Inclusion and Diversity Committee: Jaron Tucker

- Secured a presenter for Jan 20th presentation about students with disabilities
- Ann and Tammy from QCC will do a presentation the week of 17th.
- At MASFAA conference flyers promoting 1st gen and low-income program were handed out

Treasurer: Beth Feinberg Keenan

- Taxes are all submitted to accountant
- Account details: $57000 checking $90,000 in savings, spending $10,000 $29,600 total cost for MASFAA conference. There is $17,000 remaining.
- Beth asked if this money needs to be moved around?
- Betsy suggested trying to keep a years’ worth of expenses in checking minus conference.
- Beth will shift some money from savings to checking. Will not move money from investments
- Edward Jones representative will be at December meeting for questions and info
- Phone has been canceled.
- Budget is balanced. Anyone wanting a copy of the budget can request one from Beth.
- Haven’t received invoice from Iron Bridge, need a second signature.
- Donna asked about personal expenses. A personal expense form can be completed and sent to Beth
- Amy asked about an invoice for awards.
- Donna has not received all vendor payments. Discussed checking the mail box.
- Beth has not received any vendor payments as of today
Conference Committee:

- Conference committee actively working on setting up for conference
- Donna discussed vendor counts and levels
  - 27 sponsors
  - 22 gold level
  - 5 silver level
  - Vendor payments equal $24,500
- Donna announced this will be her last year as committee chair and asked about the process for assigning another person.
- Ebony advised the President will appoint a new member
- Ideas for possible candidates can be sent to Donna.

Motion to adjourn meeting:

Monica
Second: Amy

Meeting ended at 2:225pm.